

**El Monte Union High School District Categorical Programs**  
**District English Learner Advisory Committee (DELAC)**  
**May 4, 2017**  
**Minutes**

**DELAC Members Present:**

Maria Gonzalez – DELAC Representative (AHS)  
Maira Torres – DELAC Representative (AHS)  
Gloria Garcia – DELAC Representative (EMHS)  
Leticia Sosa – DELAC Representative (EMHS)  
Rossana Alvidrez – Coordinator, EL Program (District)

Leticia Macias – DELAC Representative (MVHS)  
Linda Nguyen – DELAC Representative (RHS)  
Alma Acosta – DELAC Representative (SEMHS)  
Jenny Cardenas – DELAC Representative (SEMHS)

**DELAC Members Not Present:**

Margarita Velazquez – DELAC Alternate (EMHS)  
Mariela Garcia – DELAC Representative (MVHS)  
Maura Perez – DELAC Representative (RHS)

Sylvia Youngblood - DELAC Alternate (RHS)  
Silvia Martinez – DELAC Representative (SEMHS)  
Hilda Quiñones – DELAC Rep/Alternate (SEMHS)

**Others Present:**

Carmen Calderon – Instructional Support office (district) Edith Echeverria – Director, Instructional Support Dept.

1. Sign-in and Welcome  
Mrs. **Gloria Garcia**, DELAC President, called the meeting to order at 5:45 p.m. with eight (8) members present.
2. Mrs. **Gloria Garcia** asked the members to review the agenda.  
**Motion:** Mrs. **Maira Torres (AHS)** moved to approve the agenda.  
**Second:** Mrs. **Leticia Sosa (EMHS)** seconded the motion.  
**Vote:** 8 in favor, 0 against, 0 abstained, 0 no vote. (8 members present)
3. Mrs. **Gloria Garcia** asked the members to review the minutes for February 23, 2017.  
**Motion:** Mrs. **Alma Acosta (SEMHS)** moved to approve the minutes with correction to the list of *Others Present*, the wording in the final sentence of item #6, and addition of accent marks throughout.  
**Second:** Mrs. **Maira Torres (AHS)** seconded the motion.  
**Vote:** 8 in favor, 0 against, 0 abstained, 0 no vote. (8 members present)
4. Ms. Alvidrez reviewed the data for the CAASPP results in the English Language Arts/Literacy for English learners compared to non-English learners. The committee members were trained on how to read the graphs and were questions were asked to check for understanding. The committee members also had the opportunity to ask clarifying questions.
5. Ms. Alvidrez reviewed descriptions of the Structured English Immersion (SEI) and English Language Mainstream (ELM) programs, which are available to all English learners. The committee members were provided with a draft of the English Learner Program Parent Guide for 2017-2018 school year. Committee members were asked to review the guide and present any recommendations for revisions at the next DELAC meeting. (9 members present)

6. Ms. Alvidrez reminded the committee members of the homework assignment on the Parent Involvement Policy and Administrative Regulations that were provided at the previous DELAC meeting. The section on building parent capacity was reviewed and the committee members had the opportunity to give input on the various parent-training opportunities available at their schools and in the district. The committee members were asked to continue reviewing the Parent Involvement Policy and make notations in the margin of any additional activities or events taking place at the schools that promote parent involvement. Any recommendations can be presented at the next DELAC meeting. (9 members present)
  
7. A. ELAC Reports (9 members present)
  - Arroyo: **Mrs. Gonzalez** informed the committee that the ELAC discussed various required items including the uniform complaint procedures, the reclassification process, and the draft of the English Learner Program Parent Guide.
  - El Monte: **Mrs. Garcia** reported that the previous ELAC meeting was held on April 26. The committee discussed various required items including the Uniform Complaint Procedure, the School Plan for Student Achievement, and California standards assessment data. She also reported that the ELAC recommended the presentation of a parent workshop on reclassification and that 8<sup>th</sup> grade parents be invited to facilitate their transition to the high school. The workshop was held on April 25<sup>th</sup>.
  - Mountain View: No report.
  - Rosemead: Ms. Alvidrez presented the ELAC report held in February, at which the committee made the following recommendations: 1) the need for a parent workshop to discuss the needs of the English learners and the apparent achievement gap between the different linguistic groups of English learners and to solicit parent input so that the ELAC committee can make better recommendations to the School Site Council, and 2) the need for a presentation on English learners who are also identified as students with disabilities.
  - South EL Monte: **Mrs. Acosta** reported that the ELAC discussed various required items, and listened to a presentation from a Pasadena City College representative on the program “Trio”, which serves to motivate the new college students.
  
8. Mrs. **Gloria Garcia** reviewed the announcements and the members were asked to complete the meeting evaluation form and the DELAC summary report form.

Mrs. **Gloria Garcia** also shared that the next LCAP meeting will be held on Wednesday, May 10th, and that though she is the official representative on the LCAP committee, anyone is welcome to attend to be informed. Mrs. Garcia will provide an update at the next DELAC meeting.
  
9. The meeting adjourned at 7:15 p.m.
  - Motion:** Mrs. **Maria Gonzalez (AHS)** moved to adjourn the meeting.
  - Second:** Mrs. **Leticia Sosa (EMHS)** seconded the motion.
  - Vote:** 9 in favor, 0 against, 0 abstained, 0 no vote. (9 members present)